

## Center for European Policy Analysis

The Center for European Policy Analysis is a Washington, DC-based non-profit, non-partisan public policy research institute dedicated to the study of Central Europe. CEPA provides a forum for scholarly research, writing, and debate on key issues affecting the countries and economies of the Central European region, their membership in the European Union (EU), and relationship with the United States.

In its work on this region, CEPA seeks to generate ideas and identify practical solutions for the policy dilemmas confronting the Central European community of nations, promote a more active Central European voice in Euro-Atlantic affairs, and reinvigorate U.S.-Central European relations.

The importance of Central Europe is not sufficiently appreciated in Washington. Although the NATO enlargement debate of the 1990s generated numerous public and non-profit initiatives dedicated to studying the region, few if any remain now that enlargement is complete. As a result, no American think tank currently focuses on Central Europe. That's where CEPA comes in.

CEPA was founded in the belief that the countries of Central Europe have the potential to play a significant role in revitalizing the Euro-Atlantic community. In keeping with the principles that guided U.S. policy in America's efforts to free Central Europe from Soviet rule, CEPA embraces a philosophy that is Atlanticist, euro-centrist and pro-free market.

As America's newest policy institute and the first research center expressly dedicated to the study of Central Europe, CEPA is emerging as the premier think tank for work on this region. In the months and years ahead, the Center promises to become one of the most innovative organizations of its kind on either side of the Atlantic.

We are looking for an individual to take the initiative and lead the economic pillar of CEPA. We are looking for an individual with not only a passion for economics and Central Europe but also someone who exhibits strong leadership qualities. We are looking to fill this full time position immediately. If interested please contact Kasia Podbielski, Office Manager either through email [info@cepa.org](mailto:info@cepa.org) or phone (202) 551-9200. Please find the job description below.

## **Center for European Policy Analysis Job Description**

**Job Title:** Research Analyst – Central Europe/Political Economy  
**Reports to:** Director of Research/Executive Director

**SUMMARY:** Conduct research and write about current political and economic issues pertaining to Central Europe.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include:

- **Research and Writing**
  - Develop in-house expertise on Central European political and economic issues.
  - Author backgrounders, studies, policy memos, and opinion-editorials
  - Assist in research, writing, and editing for team projects in other areas.
  - Coordinate research with outside scholars as assigned.
- **External Affairs Assistance**
  - Make broadcast media appearance if necessary; attend and/at speak at conferences and events when needed.
  - Develop and maintain relationships with scholars, think-tanks, and government officials.

**EDUCATION and/or EXPERIENCE:** Post-graduate degree preferred with some field/job experience.

**COMPENSATION:** \$50,000, health benefits, 403(b)

**Please contact Kasia Podbielski with applications or for more information**

[info@cepa.org](mailto:info@cepa.org) OR (202) 551-9200